

**Approved Minutes,
ISM-CI Board Regular Scheduled Meeting**
Meeting Date: October 28, 2008

I. The October BOD meeting was called to order by President Shafer at 5:50 PM, October 28, 2008.

Board Members Present:

Todd Shafer, C.P.M., President

Board Members absent:

Andy Nichol, Vice President, currently overseas on business.

Donna Satre, C.P.M., Immediate Past President

Venessa Pehde, Secretary

Prasad Kamat, Treasurer

Quorum: It was duly noted that a Quorum of the BOD was not present and that official decisions could not be made. The meeting was only a discussion of issues.

Others participating:

Deb Swartzendruber, CPSM, C.P.M., CPIM, Candidate for President 2009

Michael Panos, CPSM, Candidate for Vice President

Jocelyn Stull, Candidate for Treasurer, 2009

Rhonda Deer, CPSM, C.P.M., Candidate for Director

Robert Kemp, Ph.D., CPSM, C.P.M. Candidate for Board Director, 2009

Location: EFCO Conference Room, 1800 NE Broadway Ave, IA 50313

II. Reading of the minutes of the last board meeting: The reading of the minutes was omitted.

III. Consent Agenda: Not used

IV. Old Business:

1. Update of ISM-CI Bylaws. President Shafer called on Dr. Kemp for a report on the Bylaw voting process currently underway. Kemp noted that the vote process is underway and that so far the feedback is all very positive. He noted that the voting electronic process would end at the COB on November 7, 2008. The actual result of the voting process affirmative or negative can be announced and verified at that time.
2. The President reviewed a negative comment concerning the meal served at the October dinner meeting. The comment concerned the use of cold sandwiches on the menu. Future dinners will still be a buffet, but include hot dishes in a meal presentation. It was noted that the buffet format distinctly lowers total cost for the meals. Budget wise that is a significant note. Todd will meet with Prairie Meadows to select some menu choices for future meetings that can be rotated, thus

eliminating the need to choose a menu each month. A suggestion of serving on the buffet table with folks going down both sides. Discussed options for a waitress rather than the bar. The bar will be used for the balance of the year.

3. During the September 2009 meeting the BOD discussed the need to back up computer capability for Jane Burger our affiliate business assistant. It was agreed that our affiliate business records are at risk. No update was presented.
4. The President brought the BOD up to date on the Clearedge Consulting Company form Dallas as a possible program on "Countering the Sales Activities of Supplier." There is more information that may come to us. It was noted that the topic seems to be on the far fringes of the Strategic Guidance offered by the BOD earlier. The Ed team has the note.

V. New Business:

1. Treasurer's Report. There was no current fund report.
2. A discussion led by the president concerning the budget proposal for the Education team at the last meeting. The Ed team suggested that it develop a budget to support its soon to be developed budget and propose the budget requirements to the BOD with the proposed training program. The consensus was that could be a workable approach.
3. The President called for the Report concerning recruiting for the Education team. Dr. Kemp reported that we have successfully recruited 9 members for the Education Team. As of 1200 October 30, the team stands at 13 and we are awaiting the affirmation from two more.
4. Shafer noted the need to get the Ed Team started to work on the January and February 2009 programs to facilitate marketing operations for the program.
5. Dr. Kemp presented a consolidated Statement of Strategic Program Guidance for the Education Team that he had assembled from the minutes of the September BOD meeting concerning the Ed Team. In commenting on the consolidated set of strategic guidance, Kemp noted that three potential topics seemed especially suited for the Annual Joint Meeting with APICS. The statement was accepted without action and will be used to get the Ed Team started and working.
6. The President noted that Dr. Kemp had prepared a review of old and unused NAPM-CI Policies dated in the timeframes 1986 to 1998. The review included the dates, topics and intent of these old policies as well as a copy of each of the old policies. The paper also included a formal motion for rescinding these old obsolete policies as well as other known and unknown policies dated before the date of the current action. The paper had been previously provided to all the BOD members.

As we lacked a quorum for this meeting, President Schafer announced that he would call a Special BOD meeting electronically to take a vote on the proposed motion to rescind the policies.

It was also duly noted that once this action to rescind was completed that ISM-CI would have no properly written, approved and published policy statements. The BOD will need to appoint a committee to deliberate, draft, gain approval for and bring the requisite needed new policy statements to the BOD for approval and proper promulgation.

7. President Shafer discussed his recruiting efforts concerning the Marketing Team. The team currently has four members plus Rob Manson. Todd plans to have a calendar by the January dinner meeting.
8. January is generally a joint meeting with APICS. Deb Swartzendruber will talk with Karen Schiebout, President of APICS to confirm their group will join ISM, that the dinner meeting will be held on Tuesday, January 13th, that APICS will share the cost, and that a choice of topics (Strategic Sourcing or Talent Management) is approved.
9. Deb Swartzendruber distributed the names and office contact information for the candidates for the 2009 BOD for information.
10. The need to maintain attendance records was discussed. Nametags for the dinner meetings were discussed with a suggestion to use pre-printed clip-on nametags. Jocelyn Stull has volunteered to man the table; 2-3 volunteers total are needed.
11. Discussion regarding the continuing education hours was raised. It was decided to consider the options and discuss at the next meeting.

VI. Adjournment:

There being no further business at this time President Shafer adjourned at this informal meeting at 7:25 PM

Authenticated:

/S/
Todd Shaffer, C.P.M.
President, ISM-CI

/S/
Robert A. Kemp, Ph.D., CPSM, C.P.M.
Recorder

Enclosures: (Enclosures are attached to the Secretary's official file. if needed an enclosure can be requested from the Secretary.)

1. Letter and Motion proposed to rescind all known and unknown previous Policy statements promulgated by NAPM-CI in the 1986 to 1994 timeframe.
2. Strategic Guidance to the Education Team.
3. Updated roster of the Education Team.